



Thursday, 9th February 2023

Dear Parents,

Year Eleven and the Exam Period

I am writing to provide you with details about the run up to the GCSE examinations this summer.

Every year pupils talk about '*study leave*' and it is important to clarify that, at More House School, we do not have study leave prior to examinations; we encourage all pupils to be in school and attending lessons prior to each examination as we believe that focused exam preparation, in school, supported by teachers will maximise exam performance for your son.

However, we also recognise that no pupil has the same examination schedule and that some pupils travel long distances to school. Therefore, in exceptional cases, some pupils may benefit from preparing for these examinations from home.

Pupils are still of compulsory school age until the last Friday in June and following DfE statutory guidance any request for a pupil to study from home in the run up to the examinations must be approved by the Headmaster. The earliest date this will be considered from is Monday 15th May.

To consider such a request the following criteria must be met:

- All exam syllabi are complete;
- Coursework has been completed;
- The pupil can effectively study independently from home;

Once a pupil has received permission from the Headmaster to study from home, it will be assumed that he will only be attending school for examinations. If he chooses to attend specific sessions, then parents must contact Miss Adkins, Head of Year, in advance and the pupil will need to sign in and out of school office. Failure to do so will create a safeguarding concern for that pupil and therefore may jeopardise his home study agreement.

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Please note that pupils may be required to come to school for additional revision and compulsory support sessions by request from the school and such arrangements will be made directly with individual subject teachers.

School uniform is a requirement of a pupil being on site at any time during the school day, and this includes the sitting of public examinations. If a pupil wishes to leave site after an examination and before the end of the school day, he must have prior written consent from Miss Adkins and again, must sign out at the school office so that we have a register that he has left the premises.

To aid this process, Miss Adkins will provide any pupil wishing to request authorisation to work from home with a form which they will complete with their individual teachers to confirm that they meet with the criteria above. This must be signed by the parent before final consideration by the Headmaster.

At the start of the second half of the Trinity Term we will be looking to collapse the timetable as subject examinations are completed and we will be putting together an alternative revision timetable providing quiet study areas, study groups and refresher lessons which will run alongside the examination timetable. We would encourage all pupils to attend these sessions.

All pupils will be made aware of their individual exam timetables and are expected attend school for all exams. Students are to arrive at school at least 30 minutes before the published start-time for their examination.

Following the end of their examinations, pupils will have the opportunity to join in with Activities Week, a Sixth Form Induction (compulsory for pupils intending to stay at More House School for Sixth Form) and the End of Year 11 Celebration. Miss Adkins is in the process of finalising arrangements and will provide you with more information about this shortly. Provisional dates for these events are as follows:

Activities Week:	Monday 19 th June – Friday 23 rd June
Sixth Form Induction:	Monday 26 th – Friday 30 th June
End of Year Celebration:	Friday 30 th June

Please also note that all Year Eleven pupils are expected to attend Founder's Day on Saturday, 8th July.

Yours sincerely,

Penni Kerr
Deputy Head (Curriculum)