

# MORE HOUSE SCHOOL

## POLICY

### PROVIDER ACCESS policy statement

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#### Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

#### Pupil Entitlement

- ◆ All pupils in years Eight to Thirteen are entitled:
  - to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
  - to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
  - to understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (years Eight and Nine) and two encounters for pupils during the 'second key phase' (years Ten and Eleven). For pupils in the 'third key phase' (years Twelve and Thirteen), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the normal school-day hours and the provider will be given a reasonable amount of time to, as a minimum:

- ◆ share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers;
- ◆ explain what career routes those options could lead to;
- ◆ provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider);
- ◆ answer questions from pupils.

#### Meaningful provider encounters

One encounter is defined as one meeting or session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the [making it meaningful checklist](#).

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

#### Previous providers

In general terms/years we have invited the following providers from the local area to speak to our pupils:

**Farnborough Technical College**, Boundary Road, Farnborough, GU14 6SB Tel: 01252 407112

**Brooklands College**, Heath Road, Weybridge, KT13 8TT. Tel: 01932 797700

**Sparsholt College**, Westley Lane, Sparsholt, Winchester, SO21 2NF. Tel: 01962 776441

**Merrist Wood College**, Holly Lane, Worplesdon, Guildford, GU3 3PE. Tel: 0800 6126008

**Guildford College**, Stoke Road, Guildford, GU11 EZ, Tel: 0800 6126008

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#### Management of provider access requests

#### Procedure

A provider wishing to request access should contact Marjorie Withers, Careers Adviser, Telephone: 01252 792303; Email: [mwithers@morehouseschool.co.uk](mailto:mwithers@morehouseschool.co.uk).

#### Opportunities for access

- ◆ The School offers the six provider encounters **required by law** and a number of additional events, integrated into the School careers programme. We will offer providers an opportunity to come into School to speak to pupils and/or their parents/carers. Please speak to our Careers Advisor to identify the most suitable opportunity for you.

	Michaelmas Term	Lent Term	Trinity Term
<b>Year 8</b>		<b>Merrist Wood</b> Focus on different pathways available.	<b>Sparsholt College</b> Focus on different pathways available.
<b>Year 9</b>		<b>Merrist Wood</b> Focus on different pathways available.	<b>Sparsholt College</b> Focus on different pathways available.
<b>Year 10</b>	Individual meetings with career advisers  Options Day – More House School Sixth Form	<b>Farnborough Technical College</b> to discuss different pathways available. – Focus on Technicals, Apprenticeships and University (2-year courses)  <b>Association of Learning Providers in Surrey</b> (Sue Taylor) Focus on Apprenticeships 10 <sup>th</sup> March	<b>Guildford College</b> to discuss different pathways available with a focus on Cookery and Hospitality and Construction.
<b>Year 11</b>	<b>Association of Learning Providers in Surrey</b> (Sue Taylor) Focus on Apprenticeships  Visit to National School and College Leaver Show - (Ascot Racecourse)	<b>Farnborough Technical College</b> focus on different pathways available. – Focus on Technicals, Apprenticeships and University (2-year courses)  <b>Brooklands College</b> Focus on Motorsports course.	<b>Guildford College</b> to discuss different pathways available with a focus on Cookery and Hospitality and Construction.
<b>Year 12</b>	<b>Association of Learning Providers in Surrey</b> (Sue Taylor) Focus on Apprenticeships	<b>National Apprenticeship School / Higher Education Expo</b> - 1 / 2 March 23 - Sandown Racecourse  <b>Higher Education Exhibition</b> –	

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		20/21 <sup>st</sup> April Farnborough Focus on Universities  <b>Farnborough Technical College</b> discuss different pathways available. – Focus on Technicals, Apprenticeships and University (2 year courses)	
<b>Year 13</b>	<b>Association of Learning Providers in Surrey</b> (Sue Taylor) Focus on Apprenticeships	<b>Higher Education Exhibition –</b> 20/21 <sup>st</sup> April Farnborough Focus on Universities	

### Premises and Facilities

- ◆ The School will make the appropriate facilities available for discussions between the provider and pupils, as appropriate to the activity. The School will also make available A.V. and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Adviser.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

- ◆ Providers are welcome to leave a copy of their prospectus or other relevant course literature at the School where it will be made available to pupils through the School library. The library is available to all pupils during morning break, lunch-times and also in supervised library lessons.

### Complaints

Any complaints with regards to provider access can be raised following the School Complaints procedure, published on the School website, or directly with The Careers & Enterprise Company via [provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk).