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# AGM REPORT

Wednesday 11th October 2023

# 22-23

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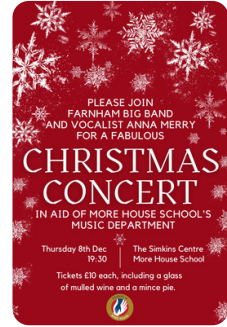
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# 2022-23 IN BRIEF

Anna Benfield

*We are grateful for your generous support throughout the academic year 2022-23, which has enabled us to invest in a wide variety of projects at school supporting literacy, numeracy, music education, drama, and sport, to name but a few.*



## MICHAELMAS TERM

The Friends' year began with the coordination of finish line refreshments for the Where's Wally? themed Sponsored Walk. The weather was somewhat inclement, nevertheless parents gathered en masse to applaud pupils as they returned to school. A huge thank you to Heather Shepherd for her wonderful decorations and to Sassy's Doughnuts.

At our AGM in October Anna Benfield was elected as Chair and Heather Shepherd as Vice Chair for 2022-23. Richard Long was confirmed as Treasurer for a fourth year and Sarah Boyle became Secretary.

On the 18th November we held a Christmas Fayre for pupils and a Gift Market for parents. The McCarthys' retro arcade game machines and Elfridges gift shop were colossal hits, as was our House Jolly Jar competition. A number of pupils involved in the World Challenge expedition to Eswatini sold mince pies, items they'd baked or crafted, and mistletoe to raise funds for their trip.

We designed and sold House bears to foster a sense of belonging to the school community among pupils. Once again, Mrs Williams' Business Admin students helped us to sort through scores of Christmas tree orders. They received payment in the form of a tree for Crosslanes. Term ended with a Christmas cracker of a concert by the Farnham Big Band, for which we sold tickets, provided a bar and ran a 'Heads or Tails?' game.

# LENT TERM

*A family games night and Easter fun!*

In March we held a Family Games Night in the Simkins Centre. It was wonderful to be able to bring together MHS parents, pupils and their siblings for an enjoyable evening. We feasted on pizza and played a variety of silly games. We were extremely impressed by some amazing towers created using nothing but spaghetti and marshmallows! We are indebted to the long-suffering Mr Benfield, both for being a brilliant bingo caller and for providing a very entertaining logo quiz.

Once again, Heather Shepherd masterminded a fantastic Spring pop-up shop to enable pupils to purchase presents for their loved ones. Boys visited the HotSpot to choose from an incredible variety of items. They took home a wrapped present and were given the opportunity to write messages on gift tags.

We are grateful to parents for donating hundreds of chocolate eggs for our Easter tombola, at which business was exceptionally brisk! All surplus stock was donated to the Farnham Food Bank.





# TRINITY TERM

*A seminar for parents and carers, Sports Day refreshments, the Friends' inaugural Summer Fayre, and a national award!*

In May, the Friends paid for decorations for the Juniors' Coronation-themed street party and an assortment of outdoor games for pupils to enjoy at break times. We hosted a 'Next Steps' seminar at the Guildford Institute. Experienced employment consultant Rachel Pearson advised parents of neurodivergent teenagers in Year 9 and up about the transition to higher education and the world of work. After the event, Rachel's presentation was shared on Classlist for those unable to attend.

On 19th May we gathered in the Marindin Hall with cake and prosecco to watch Parentkind's online National PTA Awards. We were thrilled to be named Champion PTA of the Year, which is an incredible testament to our hard-working team.

At Sports Day we did a roaring trade in bacon baps, cream teas, cakes, pastries, tuck and the traditional Pimm's.

Kate Macpherson put together the most incredible Summer Fayre. There were giant inflatables, a gaming bus, ice creams, a BBQ, cold drinks and plenty of stalls to keep boys busy! It was a very special afternoon, enjoyed by all.

We coordinated hampers to thank staff involved in Activities Week trips. Alice Butcher deserves a special mention for her hard work pulling it all together.

As part of Parentkind's policy work, in July the Friends were invited to Westminster to present to the All Party Parliamentary Group for Parental Participation in Education. We spoke about the ways in which the Friends seek to unite our geographically disparate community and the projects we support at school.

The Friends' year ended with our Summer Raffle, with winners announced on Founder's Day.



We owe a debt of gratitude to everyone at school for making our events possible throughout the year, and in particular to the following:

- John Brady and the Estates team
- Simon John, Artur Kozlowski and the catering team
- Lindsey Downs
- The CLG

# PROJECTS FUNDED 2022-23

*Every year the committee works closely with the school's leadership team to determine how funds raised may best be used to benefit the school community. We try to support projects aiding pupils at each stage of their time at More House. During the academic year 2022-23 we agreed to fund the following exciting initiatives:*



GYM EQUIPMENT  
£5,000



FESTIVAL FRINGE VENUE HIRE FOR ROCKBETH  
£2,800



LIBRARY INITIATIVES  
£1,500



ROCK TROLLEY FOR THE MUSIC DEPARTMENT  
£1,010



MATHS MANIPULATIVES  
£1,000



TROPHY CABINET  
£668



TROPHY ENGRAVING AND RESTORATION  
£457



DISNEY+ SUBSCRIPTION FOR BOARDING  
£80

# FINANCIAL SUMMARY

## INCOME SINCE 2020-21

Accounts prepared by treasurer Richard Long and audited by Stephen Johnson, More House School Bursar. Our full accounts will be made available on Classlist.



2022-23



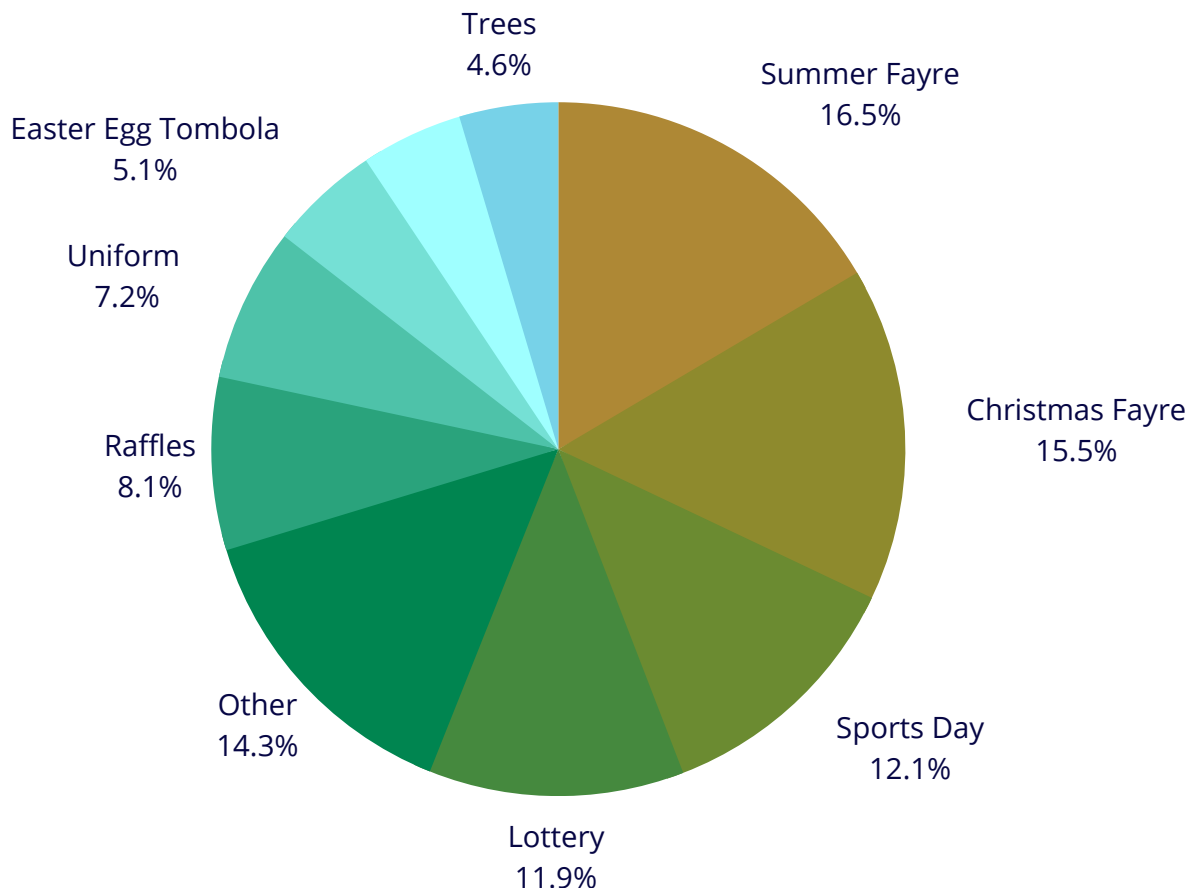
2021-22



2020-21

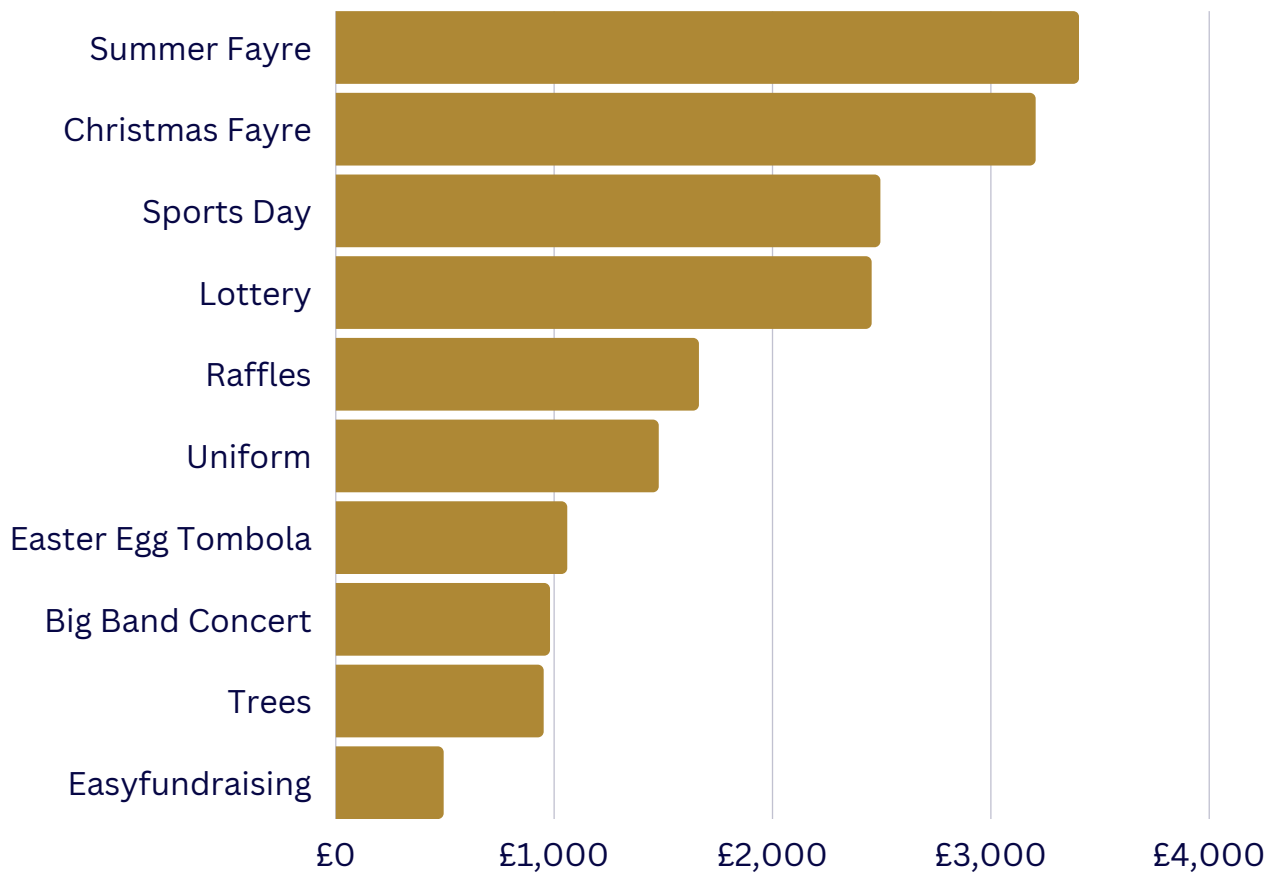
Revenue for 2021-22 has been adjusted to take into account a late invoice (£417) for Proms in the Park bar supplies. This was written off in a goodwill gesture from Wright's, after year end 31/08/23. The adjustment must be reversed by the new Treasurer.

## INCOME BREAKDOWN 2022-23

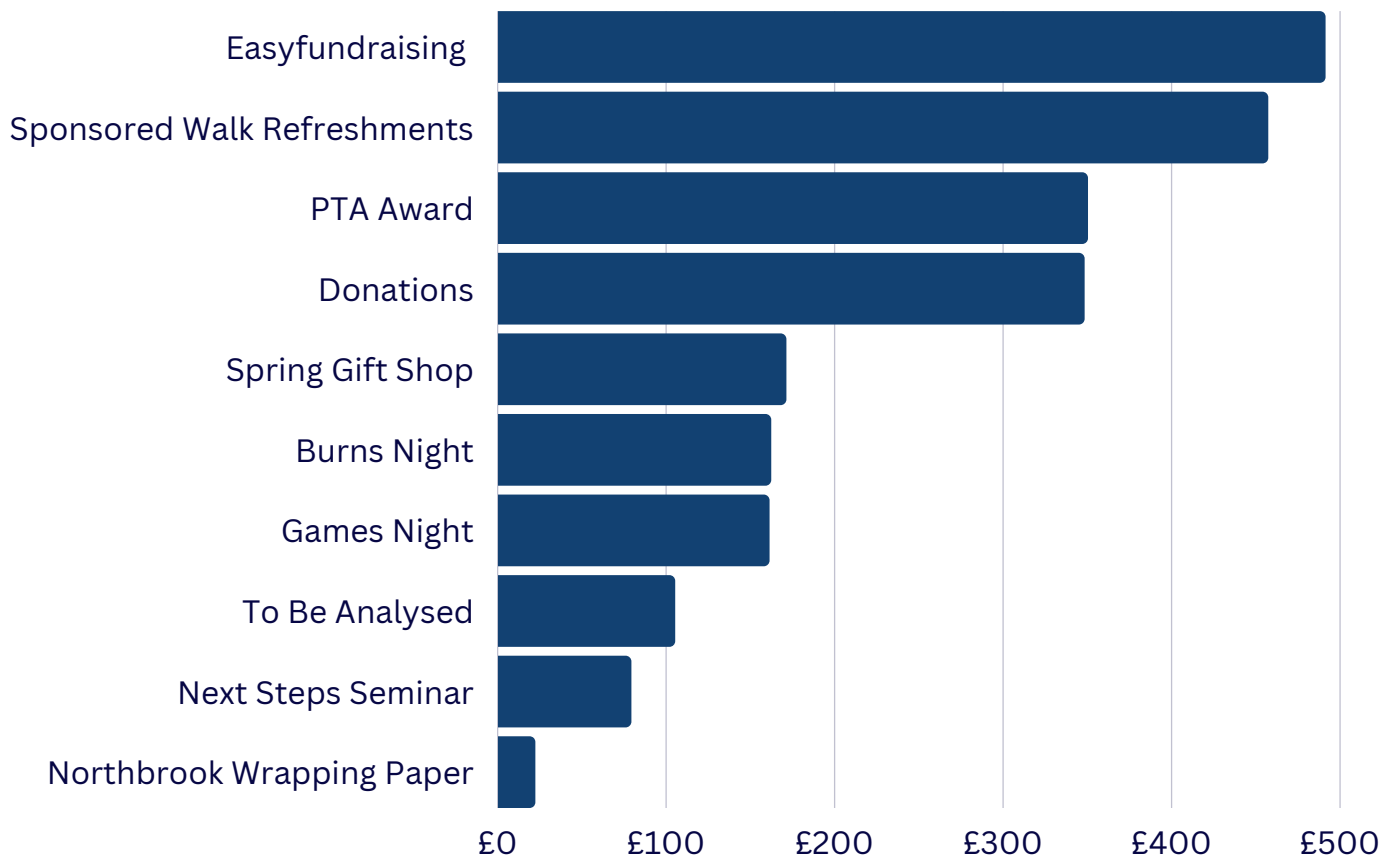


NB Christmas Fayre figures include cards designed by pupils, House Bears and Elfridges.

# INCOME - TOP 10

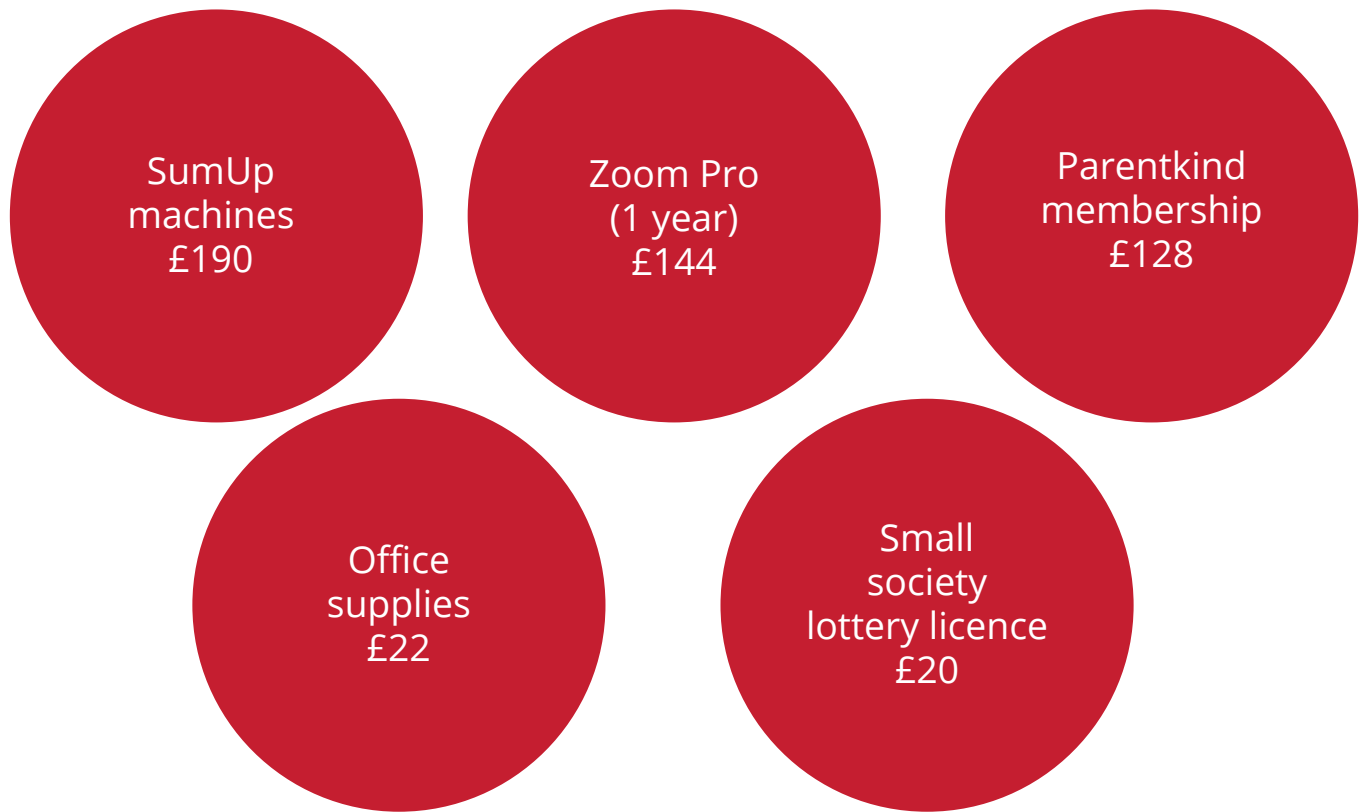


# INCOME - OTHER





# ADMIN COSTS



As a registered charity we claimed a free Canva Pro subscription this year, and have made use of it to create all communications from the Friends of More House, as well as for the House teddies' t-shirts.

## OUTSTANDING COMMITMENTS/ AVAILABLE FUNDS

**OUTSTANDING COMMITMENTS  
AT YEAR-END 31/08/23\***

**£2,450**

**UNCOMMITTED BALANCE**

**£10,119**

\* The sum of £2,450 for Surrey Choices has been carried over for 2023/24. In November 2019 the then committee authorised £4,320 for this scheme but so far only £1,870 has been invoiced due to the impact of the pandemic on its running.



# AGM - AGENDA

Wednesday 11th October 2023, 8pm, remotely via Zoom

## ***Access details***

Meeting ID: **878 5031 9819**

Passcode: **932528**

1. Welcome and introduction to the AGM
2. Approval of the minutes of last year's AGM
3. Chair's report
4. Treasurer's report
5. Election of committee officers and trustees for 23/24
  - Chair
  - Vice Chair
  - Secretary
  - Treasurer
  - Advertising
  - Ordinary Trustee
  - School Representative
6. Appointment of an Independent Examiner of Accounts for 2023/24
7. Plans for the coming term
8. AOB

# YEAR GROUP AND BOARDING REPS 2023-24

*Our reps are often the first point of contact with a current parent for new families and provide a warm welcome. They are a calm, reassuring presence and keep everyone informed about forthcoming Friends of More House events. Reps organise a variety of social activities for their classes, including coffees, meals out and children's meet-ups. Reps are **not** a liaison between their year group and the school and anybody doing so acts in their private capacity as a parent rather than as a Friends of More House committee member. We encourage all parents to email their son's form tutor and/or Boarding houseparent with any queries.*

*Year reps may be contacted on Classlist.*

<b>Year 4/5</b>	Sophie Burrows
<b>Year 6</b>	Aniki Franklin Kerry Nutting
<b>Year 7</b>	Sandy Lochhead Louise Barnard
<b>Year 8</b>	Vacant
<b>Year 9</b>	Maureen McCarthy Stephen McCarthy
<b>Year 10</b>	Nicola Soares Judy Cooper Sonia Gupta
<b>Year 11</b>	Lorraine Miles Cathy Johnson
<b>Year 12</b>	Sarah Boyle
<b>Year 13</b>	Jane Tasker Clare Kekwick
<b>Boarding</b>	Maureen McCarthy (Y9)

## OTHER COMMITTEE ROLES 2023-24

<b>Procurement</b>	Alison Frater
<b>Lottery</b>	Sarah Hyatt-Williams
<b>Spring Event Leads</b>	Anita Stewart Sam Cooke
<b>Summer Fair Lead</b>	Kate Macpherson
<b>Uniform Shed Manager</b>	Heather Shepherd
<b>Classlist Co-ordinator</b>	Heather Shepherd

## TRUSTEES 2023-24

<b>Chair</b>	Pippa Williams
<b>Vice Chair</b>	Kate Macpherson
<b>Treasurer</b>	Jess Lewis
<b>Secretary</b>	Sarah Boyle
<b>Communications</b>	Rebecca da Re
<b>Ordinary Trustee</b>	Heather Shepherd
<b>School Representative</b>	Jonathan Hetherington



## **Friends of More House Annual General Meeting Friday 14th October 2022 3pm**

### **Minutes**

**Attendees:** Philippa Aldous (PA), Anna Benfield (AB), Nicola Baker (NB), Sarah Boyle (SB), Julie Harper (JH), Jonathan Hetherington (JHe), Claire Laycock (CL), Fiona Llewelyn Jones (FLJ), Richard Long (RL), Lisa Lowe (LL), Maureen McCarthy (MMc), Kate Macpherson (KM), Lorraine Miles (LM), Tony Millard (TM), Kerry Nutting (KN), Sheila O'Sullivan (SO'S), Alison Reynolds (AR), Heather Shepherd (HS), Jane Tasker (JT), Rachel Taylor (RT)

**Apologies:** Sally Lock, Nicole Pritchard, Alana Mills

**1. Minutes of previous meeting** - Proposed AB. Seconded RT. Approved.

**2. Events held in academic year 21-22** - presented by AB

#### **Michaelmas Term**

- Safari-themed Sponsored Walk finish line refreshments
- Quiz Night
- Christmas Fair. This was set over 2 locations for pupils and parents respectively
- Christmas Tree sales made over £1000 and will be repeated this year

#### **Lent Term**

- FoMH launched new logo
- Auction of Promises
- Consultation held with pupils, staff and parents concluded that projects supporting mental health and pupils' social development should be a funding priority for FoMH.
- Race Night was cancelled due to low interest [this was rebooked for September 2022 and cancelled again. It should not be booked for a third time].
- Spring Pop-Up Shop
- Easter Egg Hunt in aid of DEC Ukraine Appeal
- Easter Raffle

#### **Trinity Term**

- Sports Day refreshments with a Jubilee medal given to every boy who participated/helped out
- Proms in the Park with performances from pupils and staff, coordinated by the music department, and also featuring a parents' choir. 850 tickets booked, souvenir t-shirts sold.
- Summer Raffle



### **3. Financial Report** – presented by RL

All accounts for 2021-22 are available for view via Classlist. In 10 months, we need to file accounts with the Charity Commission.

During lockdown, FoMH began more online fundraising, and these initiatives have continued to be successful. The School Lottery made £3000 and overall online revenues totalled £6700. Proms in the Park made a gross profit of £5600 after £7000 of tickets sold. The Christmas Fair grossed £2500 and the Quiz grossed £1200.

Together, the Uniform Shed, Christmas Tree sales and Leavers' Hoodies made £3289.

We raised £457 for Ukraine.

In total, we raised £21,300.

In contrast to the year 20-21, we raised £9500. The last pre-COVID year of 2018-19, we raised £14,000. Like-for-like, we raised a similar amount this year to then, but the difference is in the addition of the online revenue.

When FoMH reaches £25,000 + pa, the Charity Commission will require us to have the account audited by an external accountancy firm. This is estimated to cost £1000 -£1,500.

£20,749 has already been donated to the school.

Accounts approved- RT proposed. PA seconded.

### **4. Funded Projects** - presented by HS

It was reiterated that the FoMH committee votes on all proposals for approval before implementation.

#### **Funded by FoMH in 2021-22**

- Surrey Choices has been a slow burner since COVID, but is ramping up now.
- School Library- SORA stock, magazines etc.
- Gazebos have been built for use by pupils at break times.
- Picnic benches around the school.
- New pews in the Chapel- purchased second-hand and were restored by the Estates team
- Music Department hand bells- a historic part of the school which are used by the younger pupils and GCSE musicians.
- Peace Garden- an initiative driven by Middle School pupils in favour of a quiet place for moments of calm.

Details of all events, accounts and funded projects can be found in the Annual Report.

## **5. Election of Officers and Trustees**

Prior to the election of officers and trustees for the academic year 22/23, the full list of year reps was read out. Details can be found in the AGM report.

Chair- Anna Benfield

Proposed RL. Second JT

Vice Chair- Heather Shepherd

Proposed NB. Second RL

Accounts- Richard Long

Proposed AB. Second NB

Secretary- Sarah Boyle

Proposed HS. Second JH

School Representative- Jonathan Hetherington

Proposed AB. Second RL

Independent Examiner of Accounts- Steve Johnson

Proposed RL. Second JH

Proposal that a designated member of staff to step in for meetings when JH is not able to attend. JH to look into this.

## **6. Plans for Michaelmas Term 2022 - presented by AB**

The Christmas Fayre is in mid November. Storage on-site is problematic but a parent has offered use of a stable. We will need 5 volunteers to move stock there every morning.

Donations for the Fayre required- toys/ games/ Lego/ sweets/ chocolate Advent calendars. A parent gift store to run along the same lines as the Spring pop-up gift shop.

There will be a separate gift market which will run at the same time as the boys' Fayre.

Feedback that the boys particularly like the games at the Fayre.

Jolly Jars are to be a House competition to see which brings in the most, and house teddy bears will also be on sale.

Classlist will have a donation option for those parents unable to attend or help.

This year we will be selling Christmas trees for collection on 7th December, but this will not include wreaths this year.

## **7. AOB**

JHe offered a huge thank you to FoMH. He noted that a lot of our community get involved in it and that it is greatly appreciated by the school.

Jubilee Proms was a huge success, but we need to think of a different event for this summer as it was too great a demand on the Music Department's time for it to become an annual event.

# ACKNOWLEDGEMENTS

The trustees of the Friends of More House are grateful to all committee members for their efforts throughout 2022-23, and would like to extend a special thank you to the following individuals, who have stepped down:

- Nicola Baker
- Anna Benfield
- Jo Harding
- Claire Laycock
- Fiona Llewelyn Jones
- Andrea Legrand
- Richard Long
- Alex Smith
- Rachel Taylor

As always, we are indebted to all More House staff members.

A huge thank you is due, also, to the entire parent community for their steadfast support.

